

**Notes of the June 5, 2008 meeting
Grand-Pré UNESCO- Advisory Board
1 PM – 2:50 PM**

Present:

Brian Banks	Atlantic Canada Opportunity Agency (ACOA)
Louise Watson	Nova Scotia Economic Development (NSED)
Marianne Gates	Kings CED Agency (Kings CED)
Erin Beaudin	Kings CED Agency (Kings CED)
Neal Conrad	Nova Scotia Economic Development
Victor Tétreault	Société Promotion Grand-Pré (SPGP)
Christophe Rivet	Parks Canada (PC)
Chrystal Fuller	Municipality of the County of Kings
Beth Keech	Kings Hants Heritage Connection
Stan Surette	Société Promotion Grand-Pré (SPGP)
Gérald C. Boudreau	Société Nationale de l'Acadie (SNA)
John Fuller	Municipality of the County of Kings
Robert Palmer	Grand Pre Marsh Body
Jenni Fetterly	Kings CED Agency (Kings CED)
Greg Young	Eastern Kings Chamber of Commerce
Seamus McGreal	Heritage Planner
Hanspeter Stutz	Community Member at large

Regrets:

Chief Shirley Clarke	Glooscap First Nation
Vaughne Madden	NS Office of Acadian Affairs (OAA)
Bill Greenlaw	NS Department of Tourism, Culture and Heritage
Barbara Kaiser	Community Member at large

1. Welcome / Opening of the meeting

Erin Beaudin welcomed everyone to the meeting and thanked them for attending. Previous meeting's notes are approved.

2. Introduction: New Community Reps, New Appointees and Heritage Planner

Chrystal introduced Seamus McGreal the new heritage planner and Marianne introduced the two new community reps, Barabara Kaiser, who could not make it for this meeting, and Hanspeter Stutz.

3. Approve the agenda

Erin Beaudin added Budget approval and approval of minutes to the Agenda. Agenda and minutes were approved.

4. Project Management

Approve Project Manager Report: Christophe Rivet (document attached). Christophe explained the Project Manager Report and clarified his role in project. Reports will be made monthly.

Motion- Lillian Steward to approve Project Manager Report

Consensus

Work plan Update: Christophe Rivet (document attached)

Work plan is complete and submitted to board. Christophe mentioned plan is on schedule.

Outstanding Working Group Update: Christophe Rivet (document attached)

Individuals have been identified, they are highly regarded, considered experts in their fields, are all locals, are open minded and come from all different groups. There will be 15-20 members and most have accepted. The group will start work once the board approves the list and will be working from now until November 2008. Neil Conrad suggested that John Johnson should be the chair of the group.

Motion: Greg Young to approve Outstanding Value Working Group List

Consensus

Motion: John Fuller to approve Outstanding Value Working Group Terms of Reference

Consensus

Approve project structure/Amendments to terms of reference: Chrystal Fuller (document attached) Chrystal explained the flow chart, identified the different roles in the project and where the decision points for the board will be. She explained the main goal of creating a sustainable community for the Grand-Pre area.

Motion: John Fuller to adopt project structure and amendments to terms of reference

Consensus

5. Administration

Correspondence: Federation of Agriculture; DSWNA. Madonna Spinazola has been replaced by Lillian Stewart. Federation of Agriculture does not have time right now and their seat is now vacant and will not count for quorum.

Funding Applications Update: Erin Beaudin. Mel Coombs suggested sending in more letters of support and Erin said they did send more. Erin said she is still waiting to hear from the Province. Neil Conrad said there is support and most likely there will be two contracts and we will hear within a week to ten days. Erin Beaudin will keep

the board informed via email. John Fuller may put a bit of pressure on Peter McKay. Funding announcements will be done together.

Approve Policies: Erin Beaudin (document attached). Erin Beaudin explained the three policies and added two more points to the Travel and Expense Policy. The Expenditure Policy needs a minor wording change to reflect that the County of Kings policy is being used.

Motion: John Fuller to accept as presented

Consensus

The Communication Policy will need to be changed to reflect it will be the right of co-chairs to approve communications not just anyone in the Steering Committee.

Motion: Stan to approve all three policies with changes

Consensus

Budget Approval- HST change in budget

Motion: Hanspeter Stutz to approve budget

Consensus

Erin Beaudin explained line item of \$60,000 and how the Steering Committee recommends it be divided. \$10,000 for an Economic study to be conducted this summer, \$35,000 for a tourism plan and \$15,000 for a legacy for the community which they will choose what would work best. Only the \$10,000 needs to be approved now as the study should happen during the summer months.

Motion: Gérald Boudreau approved \$10,000 for the economic study this summer pending discussion with Province on sole sourcing policies.

Consensus

6. Public Relations

Approve Public Engagement/Communications RFP: Erin Beaudin (document attached) Dates will be change in plan as we move along and plan will be going for public tender.

Motion: Beth Keech to approve RFP pending funding is received.

Consensus

Public Meeting Update: Erin Beaudin. Last meeting was the third Thursday in May and 10-15 people attended. Seamus will be taking on the Community Meetings starting with the next one on June 19, 2008.

7. Community Engagement

Approve heritage planner job description and plan: (Chrystal Fuller) (document attached). Chrystal tabled the Heritage Planner job description and his work plan.

Grand Pré Community Association Update: Marianne Gates

Marianne gave an update Community Association where 48 community members attended. There was much discussion and everyone was engaged. Charles Currie is the chair and they will be meeting again in the fall.

Community Events Update: Apple Blossom Float and June Celebration Event:

Marianne Gates. Apple Blossom parade went great despite the rain. There are still T-Shirts and banners which can be used again. The Community event will take place at Grand-Pre park on June 22 from 12-4om. This would be a great opportunity for funding announcements.

8. Other business

World Heritage Meeting, Quebec City, July 2008 update: Christophe Rivet

Both Christophe and Crystal have booked their tickets and are very excited for the event. It will give them many opportunities to learn and network with experts and other project managers. They were unsuccessful in obtaining a third spot. They will report on the trip at the next meeting.

9. Action items/Outcomes for next meeting: (May not all be completed by August Meeting)

Issue Communications Plan

Outstanding Universal Value working group will begin meeting in July

Seamus will begin community visioning and community consultation

Secure funding

Amend terms of reference to include diagram

Conduct economic study this summer

Draft terms of reference for the Land Management Group

Translation Provider

Schedule of upcoming meetings

10. Next meeting: August 7th 2008, 1:00-4:00pm

11. Adjournment – Beth Keech Adjourned meeting at 2:50 pm